

## 9<sup>th</sup> Annual Parade of Trees 2017 Guidelines

Parade of Trees is a raffle of decorated faux Christmas trees and wreaths which have been donated by businesses, families and organizations. The event will be held in Tapley Memorial Hall until we have so many trees a larger location will be sought. This year (2017) the dates and times for the Parade of Trees are Tues Nov. 28<sup>th</sup> (preview party free for all donors and guest, \$10 admission for others) through Saturday December 2nd. Family friendly events are scheduled throughout the 5 days. Winning tickets will be drawn Saturday December 2nd at 5:15 PM and winners need not be present. Winners will be contacted by phone. All trees must be picked up Monday December 6th, 9am-1pm, from Tapley Memorial Hall, they are not delivered to the winners. Winners are also responsible for taking all decorations off the tree if they choose before moving the tree.

1. Buy or create a faux Christmas tree or wreath with lights, any size (your only limitation is that the tree may not be made of fresh greens or other fresh plant materials). If you choose a table top model be sure to provide a suitable stand with a cloth to place the tree on. You will not get the tree back but will receive the stand and cloth back unless you instruct us otherwise.
2. Pick a theme for the tree: ie: Art, History, Barbie, Health, Fitness, Dining, Reading, Gardening, Sewing, Harry Potter, Matchbox etc. Decorate to interpret your theme and include ornaments, gifts, gift certificates, etc. Do not include the actual gift certificates, attach just the envelopes and give the actual certificates to the Chairperson, who will make sure the winners get the actual gift certificates when the tree is picked up. ***Your generosity and creativity inspires guests to purchase multiple raffle tickets.*** Wreaths are limited to 8 entries this year.
3. Include a framed sign to place in front of the tree listing what is on the tree and who donated and helped with your tree. Also include a wrapped box (a shoe box works well) with a slot in the top for guests to place the raffle tickets.
4. All trees are to be set up in Tapley Memorial Hall between **9am and 1pm Monday through Wednesday, Nov. 20<sup>th</sup> -22<sup>nd</sup>, or Monday evening 6-8pm, Nov. 27<sup>th</sup>.**

Questions? Contact Laura Cilley, 978.777.1666, [dhs@danvershistory.org](mailto:dhs@danvershistory.org)

*Get involved and help us "Grow" the Parade Of Trees!*